

2018 RENEWAL INFORMATION
RESIDENT AND NONRESIDENT ADMINISTRATORS

Kansas Third Party Administrator Statutes KSA 40-3801, et seq. were revised by the passage of 2017 Kansas Senate Bill No. 22. These revisions were effective March 9, 2017, upon publication in the Kansas Register. The revised statutes can be viewed at the following link:

http://www.ksrevisor.org/statutes/chapters/ch40/040_038_0001.html

ANNUAL REPORTS

Beginning July 1, 2018, administrators are required to submit an annual report pursuant to the provisions of KSA 40-3814.

2018 RENEWALS:

Beginning January 1, 2018, renewal date for all administrators is December 31st. A renewal form will be available on this website. Certificates are renewed biennially and will be accepted between November 1, 2018 through December 31, 2018. Renewal fees have not yet been determined. An exception to these requirements are those administrators registered under the provisions of KSA 40-3810, which expire annually on December 31st. Re-registration is required; a fee is not required.

INFORMATION SPECIFIC TO NON-RESIDENT ADMINISTRATORS

An administrator is defined as any person, defined as an individual or business entity, who directly or indirectly underwrites, collects charges or premiums from, or who adjusts or settles claims on, residents of Kansas in connection with life, annuity or health insurance coverage. An administrator that performs the duties of an administrator in Kansas must hold a resident or nonresident license. A Kansas nonresident administrator with a home state other than those that have substantially similar law to that of Kansas must either obtain a Kansas resident license or a resident license in one of the following 8 states: Alaska, Delaware, Florida, Idaho, Indiana, Missouri, New Hampshire, West Virginia

A non-resident third party administrator with a home state with laws not substantially similar to Kansas, but who does hold an nonresident administrator license in one of the 8 states, may renew their certificate by including, along with the renewal form and applicable fee, a current Certificate of Good Standing/Compliance from that state attesting to their licensure in that state.

New applications for nonresident TPAs must hold a resident TPA certificate in one of the 8 listed states. Non-resident application forms are located on the Kansas Insurance Department website.

A person applying for new licensure under must provide a certificate of good standing from one of the listed states verifying that the person holds a resident administrator license in the home state. If both the state in which a person is incorporated or maintains the person's principal place of business is not listed above, the person may:

- (1) If the person conducts business as an administrator in Kansas, declare Kansas to be the person's home state and apply for a Kansas resident administrator license; or
- (2) If the person conducts business in one of the listed states, declare one of the listed states as the person's home state, obtain a resident administrator in the state in which the administrator conducts business, and apply for a Kansas nonresident administrator license.

INFORMATION SPECIFIC TO KANSAS HOME STATE ADMINISTRATORS

As stated above for non-resident administrators, a renewal form will be made available and renewal fees will be the same.